



The Cirl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

# Coffinswell Parish Council

Serving the Communities of  
Coffinswell & Dacombe

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## **AGENDA FOR THE MEETING OF COFFINSWELL PARISH COUNCIL TUESDAY 21<sup>st</sup> MARCH 2023 AT 7PM IN ST BARTHOLOMEW'S CHURCH**

You are hereby summoned to attend the Meeting of the Council, which is to be held at St Bartholomew's Church, Coffinswell on Tuesday 21<sup>st</sup> March 2023 at 7pm for the purpose of transacting the following business:

- 1. The Chairman will open the meeting and receive apologies.**
- 2. Co-option of a new Councillor**  
*(The Council will adjourn to discuss and vote)*
- 3. Election of new Councillor and signing of Declaration of Acceptance of Office**
- 4. To declare any interests arising at this meeting.**
- 5. Reports:**
  - 5.1** County Councillors' report.
  - 5.2** District Councillors' report.
  - 5.3** Police Advocate and Neighbourhood Watch reports and updates.
- 6. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:**  
17<sup>th</sup> January 2023
- 7. Finance**
  - 7.1** To agree and approve the payments schedule.
  - 7.2** To agree and approve the bank reconciliation for January and February 2023.
  - 7.3** To receive the quarterly budget update.
- 8. Funding & Grants:**  
To receive any updates on funding and grants.
- 9. Footpaths & Highways:**  
To receive any updates on any footpath or highways issues.
- 10. To note any correspondence received**  
To include any other items that do not relate to planning or enforcement, plus any other standing orders that have been omitted on this agenda, that should be otherwise included.
- 11. Parish Matters:**
  - 11.1** Update concerning the drafting of Sickness Absence Policy, Equal Opportunities Policy and Dignity at Work Policy.

**11.2** To agree the Annual Parish Meeting format.

**11.3** To discuss and agree plans for celebrating the King's Coronation.

**12. Planning:**

**12.1 To note planning comments made since the last meeting:**

22/02237/HOU – Court Barton Cottage, Coffinswell

Photovoltaic solar panels on outbuilding roof

No objections

**12.2 To note the following planning decisions:**

21/00752/FUL – Orchard Stables, Dacombe

Two replacement field shelters, new pond, additional shelter with store; retention of gravel area.

Grant of conditional planning permission

22/00146/HOU – Linacre, Coffinswell

Single storey rear extension

Grant of conditional planning permission

**12.3 To note that the following application has been withdrawn:**

22/002238/LBC – Court Barton Cottage, Coffinswell

Photovoltaic solar panels on outbuilding roof

(Application not required)

**13. Enforcement Issues:**

**13.1** To receive an update concerning Orestone Lane

**13.2** Other

**14. General Public Question Time:**

A period of 10 minutes will be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

**15. Any other business**

May 2023 Elections – issues and implications.

**16. To note the date of the next meeting:**

Annual Parish Meeting 18<sup>th</sup> April 2023

Signed: *Lucie Moore*  
Clerk to Coffinswell Parish Council

Dated: Monday, 13<sup>th</sup> March 2023